

Educational Horizons Charter School  
1281 S Wickham Rd.  
W Melbourne, FL 32904



[pto@educationalhorizons.net](mailto:pto@educationalhorizons.net)

## **PTO Meeting Minutes –August 20<sup>th</sup>, 2024 6:30 pm**

Dress Down passes given to families who attend the meeting. Volunteer hours earned for attending. PTO hours recorded in the book under each family name.

Meeting was called to order at 6:30pm by Principal Galloway.

### **Focus: Introduction from teachers and administrative staff -**

Meeting started with introductions of academic and administrative staff. Teachers' credentials are posted on school's website as well.

### **Welcome/Introductions of the PTO Board –**

- Co-Presidents: Julia Place and Megan Wood
- Vice President: Alicia Savela
- Treasurers: Diana Hernandez Cristina Wright
- Co- Secretaries: Tanesha Wilson and Trish Symister.

**Minutes** – will be done by Tanesha Wilson and Trish Symister. They will be kept in the office, uploaded on the school's webpage, and emailed with the next newsletter.

**Treasurers Report** – Cristina Wright and Diana Hernandez- current balance is \$7242. Most recent expense was for the pool party and checks for teachers to cover essentials for back to school. Each full-time teacher received \$150 and part time teachers \$75.

### **Vice President's report** – Alicia Savela.

- **Picture Day:** Scheduled for August 21st. Kids are allowed to dress down. All students can dress down or wear uniforms. Pictures will be taken first thing in the morning.
- **Morning Mile-** starts on September 3<sup>rd</sup>. It is on Tuesdays and Thursday. Student arrive at 8:00AM and take laps around the field until 8:25AM. Volunteers must be county registered volunteers. Please note that students should not be dropped off before 8:00AM. There will be a sign-up genius published with September Newsletter for volunteers to sign up.

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- **International Food Festival:** Scheduled for September 19th from 6-8pm at Calvary Baptist Church. All parents are encouraged to bring an international dish of their choice. Parents can sign up for dishes to bring via Sign Up Genius to gives us an idea of the numbers and who is bring what.
- Parents sponsor any clubs or events they'd like to. Suggestions are welcome. If parents are interested in creating and chairing a club, please reach out to the administrative staff or the PTO.
- **Car Loop-** with new families coming in, we ask that everyone is kind and polite for efficiency. The recommendation is that parents try to turn around and enter on the same side if entering from North Wickham. Turning in from N Wickham presents a safety hazard and is not recommended. Parents are asked to arrive at the time of their latest student pick up. Teachers were encouraged to send younger siblings to be picked up with older siblings. Be aware of bikers and pedestrians while turning in. Also, parents are encouraged
- **Box Tops- are now an app.** You can scan receipts and give about 10 cents per box top. If you already have the app.
- **Adjusting PTO time.** Vote to possibly move the PTO meeting time to 6:00 p.m. Mr. Galloway will update PTO on final decision regarding same.
- **Project –** Covered walkway is complete at this time. It works nicely to connect the entire campus and allow students to not get wet when having to move around.
- **Volunteer Hours:** All parents need to have at least 10 for the year. Ways to earn hours are attending meetings, volunteering for events, campus clean up, morning mile, field trips and classroom events. Parents are encouraged to have their registration status done as soon as possible. It is \$35 to get started and an \$8 renewal fee.
- **Height and weight screening-**2-3 volunteers needed on August 27<sup>th</sup>, 2024. See Eileen Needle if you are interested in being a volunteer. Volunteers must be registered volunteers.
- **Account changes for the PTO-** vote taken to have Diana Hernandez removed form PTO account and replaced by President-Julie Place. This motion was unanimously supported.

#### **Principal's report – Paul Galloway**

- New construction in rooms 2 and 3 has been completed and they look smashing!



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- New security gates and reasoning for them- the law has changed. The state of Florida now requires that all gates are locked and all classrooms must be locked at all times and cannot be propped open. This is all to improve on safety. Since the gate is locked, the campus police is available to open and close the gate. A buzzer was suggested to signal when someone is at the gate.
- Need for a new water dispenser in building 2- Teachers are requesting a new water dispenser for building 2. The dispenser would be hooked up to the water supply and will provide cool water. A cost will be given for next meeting. A motion put forward to have a pre-approved amount for the water dispenser for an amount up to \$1,000. All were in favor of this motion.
- A suggestion was raised to have fans installed in the outdoor area since it gets so hot. Principal Galloway explained that when the weather is not permitting students stay inside.
- School granted **“A” status** as a high performing school!- School continues with its incredible rating. Principal Galloway praised the teachers and predecessor for the amazing job to get the school to its excellency.

### **Teacher’s Report – Lonna Stevens**

**All grades:** Teachers are reminding students to be kind, use placements, and just getting to know each other. Teachers ask that parents check planners on a daily basis and communicate concerns with the teachers before going to Mr. Galloway. This gives teachers an opportunity to address concerns before they become a bigger issue. Goal of the first week is to get students back into their class routines and ready for first round of testing.

### **Concerns and Comments:**

**Next PTO will be September 10<sup>th</sup>, 2024 6:30 Tuesday**