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## **Minutes of the Governing Board of Educational Horizons Charter School, Inc.**

A Meeting of the Board of Directors of the above corporation was held on Wednesday, July 19, 2019, at 10:03 a.m. at 1281 South Wickham Road, West Melbourne, FL.

**Quorum** – A quorum was declared present based on the presence of the following Directors:

Mrs. Mary Altier, Chairperson	Mrs. Candace Leary, member
Mrs. Cheryl Turner, Principal	Mrs. Theresa Trawick for Mrs. Cynthia Thomas, Head of Schools

The Board, acting in their capacity as the Governing Board for Educational Horizons Charter School, conducted a public meeting to address Charter School business.

- I. **Call to Order** – The Governing Board meeting was called to order by Mrs. Mary Altier, at 10:03 a.m.
- II. **Review and Acceptance of Board Minutes** – A copy of the minutes from the June 19, 2019, meeting was given to each board member for review. Mrs. Candace Leary made a motion to accept the minutes; seconded by Mrs. Mary Altier, and accepted by a unanimous vote. Motion was carried, and minutes were signed by Mrs. Mary Altier.
- III. **Board Meetings were scheduled** for October 23<sup>rd</sup> at 3:30 and April 22<sup>nd</sup> at 3:30.
- IV. **Mental Health Plan** – Mrs. Cheryl Turner reviewed the plan which was attached to this meeting's agenda. Mary Altier made a motion to accept the Mental Health Plan; Candace Leary seconded the motion; the Plan was approved by a unanimous vote; the motion carried.
- V. **West Melbourne Police Department** – Cheryl Turner discussed the attached agreement with the West Melbourne Police Department. Mary Altier made a motion to accept the agreement, and Candace Leary seconded the motion; it was accepted by unanimous vote; motion was carried.
- VI. **Site Visit Report** – Cheryl Turner mentioned that we need to post the Agenda for each Board Meeting to our website, and mentioned Brevard County School's representative, Stephanie's praise for the great work we are doing at Educational Horizons Charter School. The next site visit will be October 16<sup>th</sup> of this year. The details of the now electronic Charter Safety and Security Requirements and Assurances Check List. Cheryl Turner will upload into Charter Tools.

- VII. **Revision and Approved the Budget for 2019-20** – the budget was revised. Mrs. Mary Altier made a motion to accept the Budget for 2019-20; Mrs. Candace Leary seconded the motion, and it was accepted by a unanimous vote. Motion was carried.
- VIII. **Assigning Designated Representatives:** Candace made a motion that the Board accept Mrs. Theresa Trawick as Mrs. Cynthia Thomas’ designated representative, and Mrs. Aileen Tapp for Mrs. Cheryl Thomas in case either is unable to come to the Board Meeting. Mary Altier seconded the motion; the vote was unanimous; the motion carried.
- IX. **Enrollment** – Enrollment is at 131 students, with a waiting list
- X. **Management Report** – Theresa Trawick read Mrs. Thomas’ report to all present. “Mrs. Cynthia Thomas is pleased with the school’s overall financial picture considering the “unknowns” that we encountered last year, in particular the hurricanes last fall and the large security outlay, including the West Melbourne police officer and security installations to our campus”
- XI. **Board members reviewed and signed a conflict of interest statement**
- XII. **Principal’s Report** –
- i. Cheryl Turner reported that Educational Horizons Charter School received an “A” rating again for this past school year.
  - ii. Mrs. Turner also noted that the intercom system, donated by the Parent/Teacher Organization has been installed and will be quite a benefit to all.
  - iii. Mrs. Turner is still interviewing for a P.E teacher and Reading Teachers.
- XIII. **Public Comment** – none at this time.
- XIV. **Adjournment** – Mrs. Mary Altier made a motion to adjourn the meeting; seconded by Mrs. Candace Leary and accepted by a unanimous vote. Motion carried. Next meeting will be on October 23<sup>rd</sup> , 2019, at Educational Horizons Charter School.

**Meeting adjourned at 10:20 a.m.**

Mary Altier (Chairperson) \_\_\_\_\_ date \_\_\_\_\_  
signature