



PTO Meeting Minutes for September 9, 2025 at 6:30PM

Dress Down passes will be given to families who attend the meeting. Volunteer hours earned for attending. Please record in the book under your family name.

Welcome – Co-Presidents – Julia Place and Zandrea Bassford

Meeting was called to order by Co- Presidents. All parents were welcomed and advised that volunteers for baby-sitters are always needed.

Teacher Introduction-Kathleen Mastny-New 3rd Grade Reading Teacher

Teacher Introduction- The school's Vice Principal, Josephine Parker introduced Kathleen Mastny to the PTO. Ms. Mastny is the new 3rd grade teacher reading teacher. She is looking forward to connecting with parents. Mrs. Mastny will be in 3rd grade classroom with Ms. Caldarola.

Minutes –Co-Secretaries - Trish Symister and Nichole Savage (not in attendance). Minutes are kept in the office, uploaded to the webpage, and a copy is sent with the newsletter.

Treasurer's Report – Treasurer, Ariana Gonzalez advised that the current balance is \$5, 537.08. There are still a few outstanding teacher checks to be cashed totaling \$375.

Co-Vice President's report - Alicia Savela and Katie Curtis

Upcoming Events:

- **International Food Festival Night**- This is one of the major social gatherings of the year. It will take place at the Eau Gallie Civic Center. It begins at 6:30PM and everyone must be out of the facility by 8:30PM. The event is a potluck. There is a Sign-up Genius where parents can sign up to bring food items. A parent inquired if a backdrop was needed and advised that décor is already taken care of. VPs noted that time spent making the food can be used for volunteer hours. Parents were advised to list top allergens and food restrictions- like nuts, dairy and pork. Make

enough for 25-50 people since there are so many choices. A suggestion was to create a running list of dietary restrictions.

- **Read-a-thon-** This would be the first year for this event and it will be used as a fundraiser. A folder will be sent home with students for family and friends to make a pledge. The folder will also include a reading log. The top reader in each class will receive a gift. The nightly 20 minutes of reading also counts. This will take place over 10 days.

Clubs/Activities

- **Morning Mile-** A flyer with details was sent to everyone with the newsletter. The info can also be found on the Momo Board. Everyone should be reminded not to drop off students before 8AM. There will be nobody to assist the students. Volunteers are always welcome.
- **Craft Club - This** is a new club that will be led by the new Assistant Principal Parker. Parent volunteers are needed, so please reach out with support. Donations and ideas are welcomed. It will be the last Wednesday of the month. There is a list of all the month's activities. Each month will target specific grades. It stops in March but can continue beyond based on interest. This will be super organized to keep students on task and target. Volunteers are to be registered.

Teacher's Report-Sarah Garrett and Vice Principal Parker shared the following as it relates to what is happening in the classrooms:

Room 7 reviewing now:

- Character, setting, events
- Place Value, Exploring- 1st grade
- Composing/ Decomposing- 2nd grade
- Government- 1st grade
- Oceans- 2nd

Room 8 is reviewing:

- Number patterns- 1st grade
- Place Value/Patterns with Numbers- 2nd grade

Room 6 is studying at the moment:

- Rounding/ Numbers Sense
- Solar System
- Science Fair
- Sequencing of stories- 4th
- Biographies- 3rd

Room 4 is reviewing:

- Using Montessori Materials
- Counting. Sorting and Making Patterns
- Letter recognition and sound, rhyming
- Parts of a Book
- Engineering
- Community Rules and Laws
- Handwriting, hand, eye and figure motor skills

Room 2

- Science fair Form due September 30th
- Vocabulary, Point of View, Character Traits, Theme
- Culture and Community, Maps
- Place Value and Number Sense
- Book Report due September 15th

Room 1

- Writing Process- Revising and Editing
- Reading a play, “In the Maze od Doom”- summarizing and character development
- Science Fair- Proposals due September 30th
- Earliest Humans- American History- 5th grade
- Volume- 5th grade
- Review of Decimals and Fractions- 6th grade
- Ancient History- 6th grade

Principal’s Report - Paul Galloway

- **Progress Monitoring** – Principal Galloway noted that STAR testing continues. Parents can do their part by making sure students are rested, present and well- fed before testing

- **Reunification Drill-** There will be another drill within the next week. It is a drill for events where students need to be reunited with their parents. The date cannot be divulged.
- **Interims-** Principal Galloway was sure to inform parents that interim reports will be released in September 19th. These first reports will be on paper to give teachers some more time to get acquainted with the new gradebook system.
- **Sing Peace Day-** This event will be on September 19th. The students will come out of classes and sing. Parents are welcome to come and watch.
- **Picture Retakes-** This will be done on September 24th. This will be a dress-down day for all. Students can retake pictures if parents do not like previously taken photos. Parents will need to log on to Dean Stewart Photography to find the photos and then order from the website directly. Some parents have noted that they have had to email to get the photos.
- **FTE Week September 28-** This will take place in the week of September 28th. This is very important for funding. Parents need to pay special attention to attendance as this will be super important since funding will be calculated based on this.
- **Timeline on Oct.23rd-** This is an annual event where students choose a historical figure and present on that figure. Students in the 1st grade and up will be able to choose, research, write and present on their figure for the event. The lower grades choose first. Students are encouraged to dress the part; costumes are welcomed. There will be instructions sent home for families to work on. The lower grades do a sentence or two; however, the higher grades will share more. Teachers will be very involved. The event will take place at Calvary Baptist Church. Kindergarteners will sing a song at the event. Be sure to be early. Feed kids before the event. Volunteers are always welcomed. Please reach out to the PTO for assistance.

Questions and Concerns

- **Family Letters-** The question was posed- Are Smores newsletter working for families? Vice Principal Parker brought up the issue for discussion. This Newsletter

is sent via the app. These are usually sent on Friday or Monday with upcoming week's plan. PTO agreed that regardless of the format, timeliness is most important.

- **Monthly Montessori Plan-** A parent wanted more information about this, and a discussion ensued that this is just an opportunity for teachers to incorporate more Montessori things in the classroom. Parent asked for Montessori plans to be included in the newsletters.
- One parent asked about a general curriculum and getting more insight into this. Principal Galloway pointed the parents to C-Palms for this information. Parents can review the standards and activities for additional support.
- Traffic has improved. A lot more cars are moving quickly, and less people are making left turns. Everyone is asked to continue doing the right thing. Parents are encouraged to reach out to the City of West Melbourne. Suggesting that everyone uses hazards lights when approaching. Principal Galloway will discuss with the campus officer about the legality of using hazard lights.

Meeting adjourned at 7:36PM. The next meeting is scheduled for Oct 14 at 6:30PM.